Next Steps Action Plan, Part 2, Effective Team Structures and Skills

*Aligns with Part 2 of the Collaborative Teams PowerPoint*

**Next Steps: Actions = Results**

**Focus**

* Design effective team configurations aligned with purpose & goals
* Ensure time for productive teaming
* Establish team member roles aligned with their skills
* Strengthen collaborative skills
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**District/School** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Action Planning Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Individual Teacher** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *OR* **Grade Level/Content Team** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Action Planned/Steps**  *What?* | **Responsible Person(s)**  *Who?* | **Timeline and Evidence of Implementation**  *When?* | **Resources/Support Needed/Fidelity Measure**  How | **Review Date/Results**  *So What?* |
|  |  |  |  |  |